

JOINT INDUSTRIAL DEVELOPMENT AUTHORITY
Minutes of Meeting
September 27, 2012

The Joint Industrial Development Authority of Wythe County, Wytheville, and Rural Retreat held a regular meeting on Thursday, September 27, 2012, at 3:00 p.m. in the Council Room of the Wytheville Municipal Building at 150 East Monroe Street, Wytheville, Virginia.

MEMBERS PRESENT

Linda DiYorio, Chairman
Carolyn Dankowski
Jennifer Atwell

Dave Elmore
Tom Jones
Dana Pack

MEMBERS ABSENT

Foy Patton

EX-OFFICIO MEMBERS PRESENT

None

EX-OFFICIO MEMBERS ABSENT

R. Cellell Dalton, Wythe County Administrator
C. Wayne Sutherland, Jr., Wytheville Town Manager
Michael S. James, Rural Retreat Town Manager

DETERMINATION OF QUORUM

Chairman DiYorio called the meeting to order and determined a quorum to be present. Chairman DiYorio offered the invocation, and Mr. Jones led the Pledge of Allegiance.

CITIZENS' TIME

Chairman DiYorio welcomed Tim Reeves, Wythe County Board of Supervisors member and asked if there were any persons present who would like to address the Board during citizens' time. There being none, Chairman DiYorio proceeded with the meeting. Chairman DiYorio welcomed Wytheville Mayor, Trent Crewe who joined the meeting a few minutes later.

APPROVAL OF MINUTES—August 23, 2012

Chairman DiYorio asked if there were any corrections, additions, or questions regarding the minutes of the August 23, 2012, and if there was a motion to approve the minutes as presented. Ms. Atwell made a motion, seconded by Ms. Dankowski, to approve the minutes as presented. The motion passed unanimously.

APPROVAL OF INVOICES

Chairman DiYorio asked if there were questions or discussion regarding the invoices for September 2012, and if there was a motion to approve the invoices as presented. Mr. Elmore asked about check number 7001315 for VML Insurance Programs with an amount of zero. Dr. Hawthorne stated that the Joint IDA will be receiving a check for a refund from VML and that there will be a negative amount showing once the check is received. It should not have been on this listing. Chairman DiYorio asked if the check to the Virginia Economic Development Association (VEDA) was for dues. Dr. Hawthorne explained that the payment was for registrations for the annual conference for VEDA that was being held at the Hotel Roanoke in October. Chairman DiYorio asked if there were any other discussions or questions regarding the invoices. There being none, Mr. Elmore made a motion, seconded by Ms. Dankowski, to approve the invoices from September 2012 as presented. With no further discussion, the motion passed unanimously.

Joint IDA of Wythe County Check Register For the Period From September 1, 2012 through September 31, 2012

Check #	Date	Payee	Amount
6678	09-27-12	Alan R. Hawthorne	\$ 3,516.86
6679	09-27-12	Carolyn J. Dankowski	212.29
6680	09-27-12	David L. Elmore	212.29
6681	09-27-12	Dana R. Pack	212.29
6682	09-27-12	Foy W. Patton	212.29
6683	09-27-12	Jennifer W. Atwell	212.29
6684	09-27-12	Kimberly B. Simmons	2,554.74
6685	09-27-12	Linda DiYorio	212.29
6686	09-27-12	Tom Jones	212.29
6687	09-27-12	Virginia M. Goodwin	1,707.76
6688	09-27-12	Appalachian Powers	107.73
6689	09-27-12	Alan Hawthorne - Reimbursements	373.16
6690	09-27-12	Anthem Southeast Dental	93.21
6691	09-27-12	Anthem Blue Cross and Blue Shield	1,874.40
6692	09-27-12	Branch Highways, Inc.	498,192.30
6693	09-27-12	CenturyLink	135.61
6694	09-27-12	ACS//BNY Mellon HSA	842.00
6695	09-27-12	Principal Life Insurance Co.	162.41

6696	09-27-12	Robert G. Moore	1,100.00
6697	09-27-12	Virginia Economic Development Assoc.	500.00
6698	09-27-12	Virginia Goodwin - Reimbursements	72.11
6699	09-27-12	Xerox	11.38

Total **\$512,729.70**

OLD BUSINESS

LOT 24 UPDATE

Dr. Hawthorne gave an update on the progress of the Lot 24 project. He noted that there has been continued activity on the site, but added that the site will, more than likely, not be finished as planned at the end of the 2012 construction season. Due to the wet weather, grading has not progressed as much as planned. Dr. Hawthorne stated that the project should be completed during the spring of 2013. Chairman DiYorio asked if there were any questions regarding the Lot 24 project. There being none, the meeting continued.

LOT 30 UPDATE

Dr. Hawthorne reported that there have been several activities associated with Lot 30. He noted that he had attended the Tobacco Indemnification and Community Revitalization Commission (TICRC) meeting at the Wytheville Meeting Center earlier in the day. Dr. Hawthorne stated that the grant submitted to the TICRC from the Joint IDA in the amount of \$150,000 to help fund Lot 30 site development was approved by the Commission. He mentioned that he had received a detailed estimated cost and that it was larger than first expected, but that some of the costs can be deferred until a later date. Dr. Hawthorne worked with the engineers to define what could be done at the present time. Cellell Dalton, Wythe County Administrator, indicated that Wythe County wanted to only focus on moving fill material from Lot 24 onto Lot 30, but that he had not yet received written instructions to that effect. Dr. Hawthorne stated that the work done would be moving 70,000 cubic yards of fill at \$2.65 per cubic yard and re-seeding of 12 acres of disturbed fill area. The estimated cost of the moving of the soil would be approximately \$185,500 and re-seeding \$19,800. He indicated that Wythe County had chosen to fund this site development work beyond the \$150,000 in available grant funds, and that he expected a letter from Mr. Dalton confirming this. Dr. Hawthorne intended to send a letter to Branch Highways, Inc. executing the Joint IDA's option to move fill material to Lot 30 under the previously provided pricing. Chairman DiYorio thanked Mr. Reeves, Wythe County Board of Supervisors member, for their approval. The Joint IDA Board voted and approved a change order to move the excess fill material from Lot 24 to Lot 30.

Dr. Hawthorne mentioned that, with the timely approval from the Wythe County Board of Supervisors, the work quite possibly could move forward this fall, but that the work might also be delayed until spring 2013.

INDUSTRY SPECIAL RECOGNITION AWARD SELECTION

Mr. Elmore gave a report on the Industry Special Recognition Award Selection Committee meeting held on September 7. He noted that the committee unanimously decided to suggest that Mid-Atlantic Manufacturing in Rural Retreat be the 2012 recipient of the Special Recognition Award. He added that if the Board concurred with their decision, the award would be presented at the Wytheville-Wythe-Bland Chamber of Commerce Annual Dinner. Chairman DiYorio asked if there was a motion to nominate Mid-Atlantic Manufacturing as the 2012 recipient of the Special Recognition Award. Mr. Elmore made a motion, seconded by Mr. Jones, to nominate Mid-Atlantic Manufacturing for the 2012 Special Recognition Award. With no further discussion, the motion passed unanimously. Chairman DiYorio added that she has asked that Mr. Elmore present the award at the Chamber of Commerce dinner.

OTHER

None

NEW BUSINESS

ANNUAL DINNER MEETING AND AWARD WITH W-W-B CHAMBER OF COMMERCE - NOVEMBER 15

Ms. Atwell reported that the the annual dinner meeting and award ceremony for the Wytheville-Wythe-Bland Chamber of Commerce will be held on November 15, at the Wytheville Meeting Center. She noted that letters will be going out to all chamber members and that the cost of sponsorships will be \$500 for a table of 8, \$375 for a table of 6, and \$250 for a table of 4. Chairman DiYorio asked how many Board members would be attending. The list included Dave Elmore, Dana Pack, Tom Jones, Linda DiYorio, Alan Hawthorne, Kimber Simmons, and Virginia Goodwin. Chairman DiYorio asked if it was agreeable with the Board if she and Dr. Hawthorne made the decision as to how many tickets to purchase after speaking with the award recipient. The Board concurred to allow Chairman DiYorio and Dr. Hawthorne choose the number of tickets to purchase for the dinner.

REMINDER: TOUR OF PROGRESS PARK LOT 24 PROJECT PRIOR TO OCTOBER BOARD MEETING

Dr. Hawthorne reminded the Board that they will be doing their annual tour of Lot 24 prior to the October 2012 Board meeting. He noted that the Board could car pool, as they did last year, and that they would meet at the Wytheville Town office around 1:30 p.m. Chairman DiYorio invited both Mr. Reeves and Mayor Crewe to take the tour with the Board.

TENURE AWARDS LUNCHEON DATE - SET DATE TO BOOK MEETING ROOM AT THE WYTHEVILLE MEETING CENTER

Virginia Goodwin noted that the available dates for the tenure awards luncheon would be January 24 and February 28. Chairman DiYorio asked if it would be alright with the Board if the Joint IDA staff set the date for the meeting. The Board concurred. The Joint IDA staff will inform the

Board members of the date during the October 2012 meeting.

GOLF TOURNAMENT DATE - SET DATE FOR NEXT YEARS GOLF TOURNAMENT

Virginia Goodwin stated that the golf tournament is usually held the Thursday prior to the May Board meeting and that May 16 is the Thursday prior to that meeting. Chairman DiYorio asked if this date is suitable to the Board. The Board concurred. The Joint IDA staff will book the Country Club for the annual Industry Appreciation Golf Tournament for Thursday, May 16, 2013.

AEP DATA CENTER CONSULTANTS VISIT

Dr. Hawthorne noted that he had a visit in September from representatives for American Electric Power (AEP) and added that their organization is getting more actively involved in economic development. He mentioned that one activity that they are engaging in is working with consultants from New Jersey certifying data center sites. The consultants group visited the Joint IDA office and were then taken on a tour to Progress Park. The focus of the tour was to look at Lot 35 and Lots 19 and 20 combined. The group was impressed with Progress Park as a whole, but had concerns regarding proximity of the railroad. They noted that the railroad ultimately has not been a detriment to prior large data center projects. Dr. Hawthorne noted that AEP was looking to locate data centers in their service area, but he does not know how long it would take the consultants to get marketing information compiled and back to them.

PROJECT UPDATES

Ms. Atwell made a motion to enter into a closed session as permitted by Section 2.2-3711(a)(5) of the Virginia Freedom of Information Act, Code of Virginia to discuss unannounced projects. The motion was seconded by Ms. Dankowski, and passed unanimously. Ms. Atwell made a motion, and Mr. Jones, seconded, to reconvene in an open session. The motion passed unanimously. Ms. Atwell moved that the Joint Industrial Development Authority of Wythe County, Wytheville, and Rural Retreat certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. The motion was seconded by Mr. Pack, and passed.

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certificate by the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open

meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat.

Motion was passed with the following roll call vote:

AYES:	Linda DiYorio	Tom Jones
	Dave Elmore	Dana Pack
	Carolyn Dankowski	Jennifer Atwell

NAYS: None

ABSENT DURING MEETING: Foy Patton

ABSENT DURING VOTE: Foy Patton

OTHER

Press Release - Local Area Has Strongest Tourism Growth in Southwest Virginia - Chairman DiYorio spoke briefly regarding the press release that was distributed to the Board earlier from the Wytheville Convention and Visitors Bureau regarding tourism in the Wytheville/Wythe County area. Chairman DiYorio highlighted the fact that the Wytheville/Wythe County area had the highest percentage of increase in revenue in all of Southwest Virginia at 11.4%, which amounted to approximately \$121,321,171 spent by travelers in this community in 2011. She noted that this is a remarkable feat for our area and that the citizens should be proud of this recognition.

Rural Summit annual gathering - Kimber Simmons reported that she had attended the Rural Summit meeting held at Hotel Roanoke earlier in September. She stated that the focus of the meeting was centered on workforce and tax structure. Kimber noted that once she receives the report highlighting the events, meetings, and caucuses of the gathering, she will share the information with the Board.

Tobacco Indemnification and Community Revitalization Commission (TICRC) meeting - Dr. Hawthorne noted that the meeting of the TICRC held in Wytheville earlier today was a very good opportunity for Wytheville to highlight the facilities at the Wytheville Meeting Center. The group was impressed with the center and what it had to offer. He added that the prior evening's reception held at West Wind Winery was also nice and very impressive and it highlighted the beautiful settings of this area.

December 2013 Board meeting - Dr. Hawthorne reminded the Board that the date for the December Board meeting had been changed to December 13. He also mentioned that Margie Stuart from the Mt. Rogers IDC had extended an invitation to the Joint IDA Board to meet at their facility in October to highlight National Disabilities Awareness Month. Dr. Hawthorne mentioned that the invitation is open for any month for one of the Board meetings and for a tour of their facility. He noted that since the Board is touring Lot 24 during the October meeting, he suggested that the Board accept an offer to meet during the month of December. Chairman DiYorio asked if there was a motion to meet at the Mt. Rogers IDC during the month of December. Mr. Jones made a motion, seconded by Mr. Pack, to accept the invitation from Mt. Rogers IDC to meet at their

facility for the December 2012 Board meeting. Without any further discussion, the motion passed unanimously.

ADJOURN

There being no other business, Chairman DiYorio adjourned the meeting at 4:00 p. m

Linda DiYorio, Chairman

Attest:

Virginia M. Goodwin, Secretary